

UNIVERSITY



OF MYSORE

**REGULATIONS GOVERNING AWARD OF
DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.)**

2004

**CRAWFORD HALL
MYSORE-570 005**

UNIVERSITY OF MYSORE

**REGULATIONS GOVERNING AWARD OF DEGREE OF DOCTOR
OF PHILOSOPHY (Ph.D.) - 2004**

1. TITLE AND COMMENCEMENT

- 1.1 These Regulations shall be called the Regulations governing the award of the Degree of Doctor of Philosophy [Ph.D.] of the University of Mysore.
- 1.2 These Regulations shall come into force from the date of assent of the Chancellor and be applicable only to those students who seek registration for Ph.D. after that date. However, the candidates registered earlier under previous Ph.D. regulations of 2000 & 2002 can exercise an option to be governed by these new regulations.

2. DEFINITION

In these Regulations, unless the context otherwise requires ;

- 2.1 "Candidate" means the eligible person who intends to register for Ph.D.
- 2.2 "Board of Studies" means the Board of Studies of the University in the discipline concerned ;
- 2.3 "DEGREE" means the degree of Doctor of Philosophy [Ph.D.]
- 2.4 "University" means the University of Mysore.
- 2.5 "Doctoral Committee" means the Committee consisting of the Chairperson, Board of Studies in the concerned subject, Chairperson, Department of Studies of the respective Department, two senior faculty members of the Department and the Guide of the candidate. The Chairperson, Board of Studies of the concerned subject shall be the Chairperson of the Doctoral committee. Similarly, for the candidates working at the research institutes recognized by the university for the purpose of research the "Doctoral Committee" shall consist of Director/Head of the Institution (who will be the Chairperson of the Doctoral committee), three Senior Scientists/Faculty of the Institute in the concerned/related field, and the Guide. Wherever Guide is also the Chairperson of Board of Studies/Department of Studies/senior faculty/Director of the Institute, one or more senior faculty members shall be included in the doctoral committee. The Doctoral committee shall monitor and evaluate (a) pre-registration colloquium, (b) pre-thesis submission colloquium and (c) viva-voce examination of the candidate. Since the faculty and other members of the doctoral committee may change due to superannuation etc., these can change depending upon the discretion of the Chairperson of Department/Institute. However the Guide's membership in the committee is by name only.
- 2.6 "Board of Examiners" means the panel of examiners constituted for adjudicating the thesis.

3. ELIGIBILITY AND REQUIRMENTS

Candidates who satisfy the following conditions are eligible to seek registration for Ph.D.

- 3.1 Masters Degree or any other degree/diploma of the University or any other degree/diploma recognized as equivalent thereto with a minimum of 55% marks or an equivalent grade. However, this condition is relaxable to 50% in case of SC/ST & Cat.-I candidates and in-service candidates with five years of experience.

- 3.2 The candidate has to enroll in the university department/institute recognized by the university for the purpose of research.
- 3.3 A candidate has to be guided by a research guide recognized by the university who holds a position in a university department or an institute recognized by the university for the purpose of research.
- 3.4 In case where the research of a candidate is interdisciplinary in nature, the candidate may opt for one or two co-guides, who shall also be the recognized guides of the University. However, the main responsibility of supervising the research work is vested with the guide and the candidate shall finalize and submit the thesis through the guide.
- 3.5 Candidates with fellowship/stipend from any funding agency will be treated as "Doctoral students with fellowship/stipend" and those without fellowship as "Doctoral students without fellowship/stipend".
- 3.6 The applications of the "Doctoral students without fellowship/stipend" have to be cleared by the Departmental Council/Head of the Institute and subsequently the permission to undertake research work leading to Ph.D. degree has to be obtained from the Registrar, University of Mysore by paying the prescribed fees to the university/institute. In the university departments/institutes, wherever infrastructural requirements and facilities including chemicals etc., are required, the departmental council/head of the Institute has to decide as to the number of "Doctoral students without fellowship" it can accommodate per faculty member, and in any case it shall not be more than two per teacher/faculty at a time, teacher/faculty without projects. In special cases, the Registrar (Evaluation) may decide on this number in consultation with the Vice-Chancellor.
- 3.7 Candidate should have gone through the Regulation and Guidelines for Ph.D. prior to enrollment. The Regulation and Guidelines have to be provided either electronically or through printed material (on payment of a fee).
- 3.8 Candidates who would like to pursue doctoral programme should be enrolled as 'Doctoral Students' after payment of stipulated fee to the University along with duly filled-in application form to the Registrar, University of Mysore through the Guide and the Head of the Department/Institution.

4. REGISTRATION

- 4.1 Applications for enrollment and Registration are accepted throughout the year.
- 4.2 Doctoral students are eligible to apply for registration six months after enrollment. However, candidates with M. Phil. or equivalent research experience/course work are exempted from this condition.
- 4.3 The doctoral candidates have to submit three copies of the Ph.D. registration synopsis through the Guide to the Chairperson of the Doctoral committee. The Chairperson of the Doctoral committee shall organize the meeting of the Doctoral committee within fifteen days of the receipt of the synopsis to conduct the pre-registration colloquium of the candidate. The Chairperson is required to forward the Report of the Pre-registration colloquium, to the Registrar (Evaluation), within a week after the colloquium.
- 4.4 Candidates should take care to ensure that the synopsis shall define clearly the objectives, methodology, expected results and their implications in terms of filling up the gaps in existing knowledge and its social/scientific relevance. The candidate shall prepare a brief technical report comprising literature survey/work plan and the scientific relevance of the proposed research and shall present it in the form of a colloquium before the Doctoral committee whose composition is defined in 2.5. The Doctoral committee shall assess the preparedness of the candidate for the research to be undertaken. It

may, however, ask the candidate to present the colloquium again if the performance/preparedness of the candidate in the first instance is not satisfactory. Only one re-appearance is permitted. If the Doctoral committee does not approve the research proposal even after the second presentation, such candidates after a lapse of one year can again present the pre-registration colloquium after enrolling afresh.

- 4.5 The Doctoral committee by taking cognizance of the performance of the candidate during colloquium is authorized to suggest changes, if necessary, in the title/scope methodology of the topics selected for research in consultation with the guide.
- 4.6 The Chairperson of the Doctoral committee shall inform the decision of the pre-registration colloquium to the Registrar (Evaluation) of the University as well as to the doctoral student within one week of the colloquium. On the recommendations of the Doctoral Committee, the candidate is permitted to apply for Registration.
- 4.7 After the pre-registration colloquium, application for registration with prescribed fees shall be submitted to the Registrar (Evaluation) of the University along with 10 copies of the synopsis through the guide and the Chairperson/Head of the Institution. Incomplete application shall be returned to the candidate through the Head of the Department/Institution for needful action and the completed application has to be resubmitted to the Registrar (Evaluation) of the University through the Head of the Institution.
- 4.8 The office of the Registrar (Evaluation) has to forward the application to the Chairperson of the Board of Studies within fifteen days of the receipt of the application. The Chairperson Board of Studies shall arrange to get the recommendations of the members within one month from the date of receipt of application from the Registrar (Evaluation) and shall inform the same to the University along with four copies of the approved synopsis. The Registrar (Evaluation) has to notify the Registration within fifteen days of the receipt of the recommendations of the Board of Studies to the candidate/Guide/Department/Institute/Research Center/Doctoral committee members.
- 4.9 The Registration is valid for FIVE years only from the date of enrollment which is the date of communication of enrollment issued by the Registrar.

5. RECOGNITION OF GUIDES

- 5.1 All Professors working in the University inter-alia are considered as recognized Guides. Readers and Lecturers holding a Doctorate Degree are eligible to be considered as Guides with the approval of Board of Studies.
- 5.2 A recognized Guide can continue to be a Guide up to 70 years of age provided he/she has an official position in a university department or recognized institute. However, if any doctoral student is yet to submit the thesis at the time of retirement/superannuation of the guide, the same guide has to continue to guide the candidate till the submission of the thesis.
- 5.3 Scientists/faculties with doctoral degree working in research institutions/national laboratories/industries/constituent/affiliated colleges that are recognized by the University as research Centers are also eligible to be recognized as research guides with the approval of the Board of Studies.
- 5.4 A guide may be allowed to supervise the work of a maximum of Five registered Ph.D. candidates at a time. However, the upper-limit can be extended up to SIX in order to accommodate an additional SC/ST/Cat. I candidate. A guide who has been recognized to supervise the work in more than one subject is also bound by these numbers which will be the sum total of all the candidates working under the guide in different subjects. In case of the recognized research Institution, the Head/Director of the Institution has to certify that the guide is not supervising more than the number stipulated by the University (at any given time not more than six, exclusive of those recruited under projects).

- 5.5 If a recognized guide joins any organization not recognized as a research centre by the University, then he/she automatically ceases to be a guide. But the outgoing guide has to give an undertaking that he/she will complete the guidance of the doctoral students who are already working with him/her.

6. PROGRESS OF WORK

- 6.1 Since enrollment, a doctoral candidate is required to submit the following once a year to the Registrar (Evaluation) of the University : (a) Progress report of research workdone, (b) Prescribed fees, (c) Recommendation of the Guide.
- 6.2 Failure to submit two consecutive progress reports shall entail automatic cancellation of the registration. Candidates will not receive any separate intimation in this regard.

7. EXAMINATION

- 7.1 The doctoral student is eligible to submit the thesis only after completing 2 years from the date of enrollment.
- 7.2 The candidate has to submit 3 copies of the synopsis of the Ph.D. thesis highlighting the contents of the thesis, to the Chairperson of the Doctoral committee. The Chairperson of the Doctoral committee shall organize the meeting of the Doctoral committee within fifteen days of the receipt of the synopsis to conduct the pre-thesis colloquium of the candidate. The Doctoral committee is expected to advice and offer suggestions to the candidate for the finalization of the thesis.
- 7.3 The Chairperson of the Doctoral committee shall inform the decision of the pre-thesis submission colloquium to the Registrar (Evaluation) of the University as well as to the doctoral student within a week of conducting the colloquium. Based on the recommendations of the Doctoral committee, the candidate is permitted to submit the synopsis of the thesis followed by the Ph.D. thesis.
- 7.4 The candidate has to submit 10 copies of the synopsis of the Ph.D. thesis 2 months prior to the submission of the thesis to Registrar (Evaluation) of the University, by paying the prescribed fees through the Guide and the Head of the Department/ Institution and in turn this has to be forwarded, within two weeks, by Registrar (Evaluation) of the University, to the Chairperson, Board of Studies of the concerned subject for further processing.
- 7.5 The candidate shall prepare a thesis embodying results of original research and submit 4 copies of the thesis along with 4 copies of the Ph.D. synopsis which was submitted for registration earlier and an electronic version of the thesis in a format as specified by the University for evaluation. The thesis shall contain an abstract of the thesis in English. The final submission of the thesis has to be within the stipulated five year period of registration. A certificate duly signed by the guide to the effect that the research/thesis has not been previously submitted by the candidate either for award of degree or diploma to this or any other University shall be enclosed along with the thesis.
- 7.6 If the candidate fails to submit the thesis within five years, he is allowed re-register for the same topic by paying the prescribed fees to the University. He is allowed to submit the synopsis (7.2) and the thesis at any time within two years after re-registration by satisfying the conditions mentioned in 7.4 and 7.5.
- 7.7 No thesis shall be allowed to be submitted unless the candidate has published at least two research papers/patents (accepted or granted) or acceptance letter from the publishers of the journal, based on the thesis/research work of the candidate in a standard research journal of repute and the same shall be certified by the Doctoral Committee.

- 7.8 The thesis shall be evaluated by a Board of Examiners as follows :
- a] The Guide who is the Internal Examiner, acts as the Chairman of the Board for adjudication of the thesis.
 - b] The Chairman of the concerned Board of Studies shall submit a panel of minimum twelve examiners (Indian or overseas). Such panels shall be finalized in consultation with the Guide and approved by the concerned Board of Studies. This process has to be completed by the Board of Studies within one month of the receipt of the synopsis of the Ph.D. thesis from the university.
 - c] The thesis shall be evaluated by a Board with the Guide as Internal examiner and Chairperson and two external examiners. The Vice-Chancellor shall choose the external examiners.
- 7.9 Close relative of the candidate shall not be appointed as an examiner.
- 7.10 The Examiners of the thesis shall get a copy of the thesis along with a copy of the registered synopsis and the examiners have to examine whether the candidate has achieved the objectives mentioned in the synopsis which was submitted at the time of registration. The External examiners shall send the evaluation report to the Chairperson (the Guide) of the thesis examination board with a copy to the Registrar (Evaluation) of the University only. Apart from the adjudication report, each examiner is required to submit a short report in the prescribed Proforma (Appendix-'A').
- 7.11 If the answer to 5[D] of Appendix-A is 'YES' by both the external examiners, the thesis shall be rejected by the University.
- 7.12 If the answer to 5[D] of Appendix-A is 'NO' by one external examiner and 'YES' by the other external examiner, the thesis shall be referred to a fourth examiner. If the answer to 5[D] above is 'YES' by the fourth examiner also, the thesis shall be rejected by the University and the degree shall not be awarded. Further, the registration shall stand cancelled.
- 7.13 If any one of the examiner's answer is 'YES' to 5[C] of Appendix-'A', then the candidate shall revise the thesis based on the suggestions made by the examiner and submit the revised thesis, duly certified by the guide and with the payment of the prescribed fees to the Registrar (Evaluation) of the University through the Chairperson/Head of the Institution. The Registrar (Evaluation) shall send the revised thesis within fifteen days to the same examiner.
- 7.14 If any one of the examiners recommends the award of degree after incorporating the suggested revisions/corrections, such modifications effected by the candidate and duly certified by the guide shall be placed before the Doctoral committee for certification. The Doctoral committee will send its report to the Registrar (Evaluation) within a week of submission of the revised thesis.
- 7.15 On completion of the evaluation process, the Chairperson [the Guide], Board of Examiners shall send to the Registrar (Evaluation) the following reports :
- a] The original reports of the two external examiners along with the report of the internal examiner.
 - b] A consolidated report highlighting the main points in the reports of two external examiners, together with the recommendation of the Guide as the Chairperson of the Board.
- 7.16 After the receipt of the above mentioned reports from the Chairperson, Board of Examiners, the Registrar (Evaluation) shall request the Chairperson of the Doctoral committee of the concerned student under intimation to the Guide, to conduct an open Viva-Voce examination in the presence of

the members of the Doctoral committee, members of the concerned Faculty, research scholars and students by giving wide publicity. The proceedings of this meeting shall be communicated to the Registrar (Evaluation) within three days and the Registrar (Evaluation) has to notify the same within a week.

- 7.17 If the candidate desires, the viva-voce examination may be held using the Internet as described in 7.16 after payment of necessary additional fees prescribed by the University.
- 7.18 In case of the death/disability/non-availability of the Guide, the Vice-Chancellor may nominate a member from the panel of examiners to act as the Chairperson, Board of Examiners to adjudicate the thesis and to conduct the Viva-Voce examination.

8. CHANGE OF GUIDE/TITLE

- 8.1 A candidate can change the title of the research based on the recommendation of the Guide and Board of Studies and by paying the prescribed fee.
- 8.2 If the candidate decides to change the topic of research, he/she has to re-register by submitting a fresh synopsis. The earlier registration stands cancelled.
- 8.3 Generally change of Guide is not permissible. It may be permitted only under extreme conditions such as death of the Guide or disability or other medical condition or any other legal actions on the Guide by the administration. However, if there is any conflict between the Guide and the student, it has to be immediately referred to the Doctoral committee, whose decision has to be placed before Vice-Chancellor for final decision.

9. PUBLICATION OF THE THESIS

Since the electronic version of the thesis is with the University, the thesis would be published as a monograph for wider circulation. The costs will be borne by the candidate and the University. The University has the non-exclusive rights to make thesis available for public and wider distribution.

10. MODALITIES

Any issue not covered by the foregoing shall be governed by the decision of the Vice-Chancellor. If any irregularities are noticed, the matter shall be referred to the MPLEC of the University.

11. The earlier regulations governing the award of the Degree of Doctor of Philosophy (Ph.D.)-2002 is hereby repealed.

REGISTRAR

APPENDIX - A

PROFORMA FOR SHORT REPORT ON THE Ph.D. THESIS

[To be filled in by the Examiner and sent to the Chairperson, Board of Examiners along with a detailed adjudication report]

1. Name of the Candidate	
2. Title of the Thesis	
3. Subject	
4. Name & Address of the Examiner	

Brief recommendation of the Examiner :
[strike out whichever is not applicable]

- A] Whether the thesis is acceptable for the award of Ph.D. Degree ? YES/NO
- B] Any specific suggestions for open viva-voce examination ? YES/NO
If Yes, please include those in the detailed adjudication report.
- C] Whether the thesis has to be revised and resubmitted ? YES/NO
If 'Yes', please suggest in the adjudication report the lines on which the thesis has to be revised.
- D] Whether the thesis is rejected outright ? YES/NO

Date :

Signature

GUIDELINES FOR Ph.D. REGISTRATION AND ALSO PREPARING AND SUBMITTING DOCTORAL THESIS

The Ph.D. program of the University of Mysore entails three stages :

1. Enrollment
2. Registration and
3. Thesis Submission

Note : Registration is permitted throughout the year.

The following guidelines/directions have been provided to maintain certain standards for professional presentation of doctoral work. These have been prepared in the context of the changes in the Ph.D. regulations. The restructured Ph.D. regulations necessitate these guidelines indicating the procedures to be adopted. The doctoral thesis is expected to be an original contribution to scholarship or scientific knowledge. In view of lasting value to the intellectual community these standards are indicated. This would also avoid large scale variations in the formats followed. Normally candidates follow the pattern adopted by the previous scholars and this creates confusion and to avoid the same, candidates are required to comply with the following guidelines strictly.

Important : [This is to be noted by the existing registered candidates]

Candidates who have already registered for Ph.D. under the earlier Ph.D. regulations are eligible to switch over to the present regulations provided the following conditions are satisfied (to be covered under the new plan regulations notified vide AC. 2 (S)/251/2003-04, Dated 23-2-2004.

- A. Minimum two years must have been completed after the registration under the earlier regulation.
- B. The candidate should have published two papers or evidence of acceptance as indicated in section 7.6 of the new regulations.
- C. Submit four copies of the thesis along with four copies of the Ph.D. synopsis which was submitted earlier for registration and an electronic version of the thesis as indicated in 7.5.
- D. The candidate shall submit the thesis in the format prescribed by the new regulations.

The following procedure has to be observed by the candidates seeking registration

1. ENROLLMENT

- 1.1 Candidates who intend to pursue doctoral research should first enroll themselves as '**Doctoral Students**' by submitting the application to the Registrar by following the procedure indicated in Ph.D. regulation 3.8.
- 1.2 The necessary application blanks/Forms can be obtained from the Registrar's office by remitting the enrollment fee at the State Bank of Mysore, Crawford Hall Branch, Mysore. The Registrar's office will provide a copy of the regulations and also the guidelines for the candidates who have paid the enrollment fee.
- 1.3 Duly filled in application form along with the necessary documents [the details of documents to be submitted is listed in the application form] have to be submitted to the Registrar through the guide and the Head of the Department/Institution where the candidate seeks to pursue research.

- 1.4 The Registrar's office has to confirm the enrollment within two weeks of the receipt of the application from the Department/Institution.
- 1.5 The date of confirmation of the enrollment is the effective date of commencement of Ph.D. program. Confirmation letter has to be sent to the Registrar (Evaluation), Guide, Head of the Department/Institution and also the Chairperson, Board of Studies by the University after satisfying the details like eligibility, employers no objection certificate, etc. including the required supporting documents.
- 1.6 Those candidates who are seeking enrollment without fellowship have to get permission from the Registrar. Therefore, the Registrar has to send the enrollment application along with the necessary supporting documents to the Chairperson, Department of Studies, with a request to get the opinion of the Department council within two weeks from the date of sending the details to the Department. It is the responsibility of the Chairperson, Department of Studies to convene the meeting and inform the University within the stipulated time. Subsequently the Enrollment confirmation letter can be issued to the concerned as mentioned in 1.5.
- 1.7 However, those pursuing research on teacher fellowship or in-service candidates (those who are already working in the same Department/Institution) are exempted from seeking the approval of the Department council.

2. REGISTRATION

- A. After enrollment communication is issued by the Registrar the Doctoral candidates are eligible to apply for registration as per 4.1, 4.2, 4.3, 4.4...4.9 of the Ph.D. regulations (Read carefully the procedures indicated in the Regulations).
- B. The candidates will have to register for Ph.D. within one year from date of enrollment and if not, the enrollment is automatically cancelled. The Registrar's office will have to monitor and cancel those who have not registered.
- C. As indicated in the Ph.D. regulations candidates with M.Phil. or equivalent research program or course work are exempted from the Pre-registration colloquium. The exemption will have to be decided by the equivalence committee after satisfying that the candidate has completed the course work or research work which is equivalent to M.Phil.

3. SUBMISSION

The Doctoral candidate is eligible to submit the thesis only after completing 2 years from the date of enrollment (The communication of enrollment issued by the Registrar is the effective data from which it is taken into consideration).

The Abstract

An Abstract in English shall be included in the preliminary section of the thesis. The abstract in the body of the thesis follows the style used for the rest of the manuscript and should be placed following the Certificate page. The abstract should not be more than 350 words and it should reflect the contents of the thesis, which may include a statement of the problem, procedure and methods, results and conclusions.

Evidence of Publication

At the end of the thesis, reprints of published papers or acceptance letters with manuscripts may be enclosed.

Thesis Copies

Four bound copies of the thesis must be submitted and the candidate is advised to keep a copy of the same for personal use. The electronic version of thesis is to be submitted in CD in PDF form and a copy of the same is to be retained by the candidate.

Certificate

The certificate in the enclosed format may be incorporated in the thesis.

Copies

Good quality paper must be used for copies and photocopy of the final copy should be such that it produces consistent quality without gray or dark casts to the background. All copies must be on white A4 paper and single sided.

Typeface

Type size should be 10 point or larger. Do not use script or ornamental fonts. Print must be letter quality or near letter quality. Accent marks and hand annotations must be done, neatly in black ink.

Margins

Margins on the binding edge must be 1.5 inches and all other margins must be one inch. (Pagination, headers, and/or footers may be placed within the margin, but no closer than one-half inch from the edge of the page.

Spacing

One and a half or double spacing is to be followed in the main body excepting in presenting foot notes, tables etc. Final copies of the thesis must be clear and attractive. Each copy should be reviewed for evenness and clarity of type, missing pages and crooked text.

Order and Content

- Title page
- Certificate page - containing the signature of the candidate, guide and Head of the Department/Institution.
- Abstract
- Preface and/or Acknowledgement
- Table of contents with page references
- List of tables with titles and page references
- List of illustrations with titles and page references.
- Text
- References
 - Appendices
 - Bibliography or list of references

Pagination

Each page of the manuscript, including all blank pages, and pages with photographs, tables, figures, maps, Computer printouts should be assigned a number. Consistent pagination, at least one-half inch from the paper's edge, should be used throughout manuscript.

Important to Note

1. For the preliminary pages, small Roman numbers (i, ii, iii, iv etc.) should be used.
2. For the remainder of the manuscript, the continuous pagination should be followed.

Land Scape

For Text, Illustrations, Charts, Graphs, etc. printed in landscape form, the orientation should be facing away from the bound edge of the paper.

The final copy of the thesis should be ready-for publication in appearance.

Sample Title Page for Ph.D. Thesis

Title of the thesis.....

The thesis

submitted to the Department of Studies of in.....University of Mysore in fulfillment

of the requirements for the degree of Doctor of Philosophy in.....

Candidate's name.....

Guide's name.....

Date.....

Format of Certificate

I.....(name of Doctoral candidate), certify that this thesis is the result of research work done by me under the supervision of (name of Guide) at(name of Department/Institution where research work was carried out). I am submitting this thesis for possible award of Doctor of Philosophy (Ph.D.) degree in(name of subject) of the University of Mysore.

I further certify that this thesis has not been submitted by me for award of any other degree/ diploma of this or any other University.

Signature of Doctoral candidate

Signed by me on.....(date)

Signature of Guide

Date :

Date :

Counter signed by

.....
*Signature of Chairperson/Head of Department/
 Institution with name and official seal.*

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UNIVERSITY OF MYSORE
Ph.D. ENROLLMENT FORM

Name	
Qualification	
Address-Permanent	
Place of Work	
Institution where doctoral research will be carried out	
Status <ul style="list-style-type: none">● With fellowship● Without Fellowship● Inservice* (those employed)	
Institution/organisation where employed	
Name of the guide	
Discipline/Broad area of work	
Fee remitted to the University (details to be furnished)	
<i>Signature of the doctoral student</i> <i>Guide</i> <i>Chairperson /Director</i>	
Enclosures	
The following documents are to be attached	
1. Masters degree certificate and Marks card (photocopies)	
2. Fellowship award document (for students with fellowship) (photocopies)	
3. Registrar's permission letter (for those without fellowship) (in original)	
4. No objection certificate from the employer (for In service candidates) (in original)	
5. Certificate from the Guide (in original)	
6. Bank Challan for having remitted the enrolment fee (in original)	

